



**KERALA ELECTRICAL & ALLIED ENGG. CO. LTD.
(A Govt. of Kerala Undertaking)**

Panampilly Nagar, Kochi- 682 036
Ph: 0484 2310012/13/14/2318960/61
Fax: 0484-2310015
Mob: 9845113922
E-mail: bdc.corporate@kel.co.in
Website: www.kel.co.in

EOI – Liaison cum Payment Collection Agents

Expression of Interest is invited from reputed and experienced firms/individuals who can undertake / manage the following works on behalf of the company for various State Electricity/Distribution Companies outside Kerala as **Liaison cum Payment Collection Agent**.

1. Getting all kinds of advance information about forthcoming tenders including specification.
2. Getting prevailing rating wise prices and indicative prices to be quoted in forthcoming tenders.
3. Follow up activities required to get maximum no. of transformers, after submission of offer through tender.
4. Bills submission at various stores on delivery of products.
5. Rectification of minor transit damages of products delivered at stores and all connected works required to clear/pass bills for payment from corporate office of corresponding State Electricity/Distribution Companies outside Kerala.
6. Timely collection of payments against supply of products and all necessary works related to the closure of respective purchase orders.

Firms/Individuals should have enough experiences at various State Electricity/Distribution Companies outside Kerala. Interested firms/Individuals may apply to this office with credentials including orders executed (Value) & name of preferred State Electricity/Distribution Company and supporting documents on or before **18.03.2022**.

Sd/-

Kochi -682 036
07th March 2022

Dy. General Manager (BDC)