



KERALA ELECTRICAL & ALLIED ENGINEERING CO.LTD

(A GOVERNMENT OF KERALA UNDERTAKING)

06.11.2025

**Renewal of Registration of Empanelled Contractors/ Consultants**

Applications from Empanelled Contractors/ Consultants are invited for the renewal of their registration with KEL for a further period up to **31.12.2026**, in the enclosed format. All the existing empanelled contractors/ consultants who wish to renew are requested to furnish their applications with Annexure 1 & 2 (formats enclosed) duly filled and with renewal fee, **on or before 10-12-2025, 12:00 PM.**

Empanelment renewal will be considered based on a thorough review of the contractor's/consultant's performance in the preceding year, including factors such as failure rates, specification compliance, timely delivery, service quality, communication, and responsiveness. Renewal is subject to the sole discretion of KEL Management, which reserves the right to accept or reject any application without assigning any reasons thereof.

Details of Renewal fee

Category	Renewal Fee (including GST @18 %)
A	Rs.11,800.00
B	
C	

**NOTE: The Renewal fee (including GST@18%) is not refundable.**

Bank Details for remitting the renewal fee

**Name of the Bank** : SBI  
**Branch Name** : SSI Branch, Ernakulam.  
**Account No-Current A/c** : 67220687709  
**IFSC Code for RTGS}** : SBIN0005387  
**Fund Transfer**

**Manager (BDC),**  
Corporate Office,  
KERALA ELECTRICAL & ALLIED ENGG. CO. LTD.,  
Mamala P O, Kochi 682305.  
e-mail: [bdc.corporate@kel.co.in](mailto:bdc.corporate@kel.co.in)  
website: [www.kel.co.in](http://www.kel.co.in)

### **Revision of Security Deposit**

In connection with the renewal, the **security deposit requirements have been revised**. The revised security deposit amount will be **mandatory at the time of renewal**, and no renewal application will be processed without complying with this updated requirement.

The details of the revised security deposit structure, including the applicable categories and corresponding amounts, are provided in the enclosed documentation for your reference and necessary action.

<b>Category</b>	<b>Revised Security Deposit</b>
<b>A</b>	<b>Rs.10,00,000</b>
<b>B</b>	<b>Rs.7,00,000</b>
<b>C</b>	<b>Rs.3,00,000</b>

**NOTE:**

- 1. Renewal shall be at the sole discretion of KEL Management, which reserves the right to accept or reject any application without assigning any reason thereof. Selected applicants will be informed through Email or other means of communication. Only the selected applicants are required to remit the security deposit.**
- 2. Selected applicants are requested to review the revised terms & conditions carefully and remit the updated security deposit to ensure uninterrupted empanelment for the extended period.**

(in the letter Head of Applicant)

Date: .....

To,  
**The Manager (BDC),**  
Corporate Office,  
KERALA ELECTRICAL & ALLIED ENGG. CO. LTD.,  
Mamala P O, Kochi 682305.

From,  
.....  
.....  
.....

Dear Sir/Madam,

Sub: Request to renew the registration of Empanelment.

**Ref:** Empanel Reg n. No. ....

With reference to the above, we request you to kindly renew our registration for a further period up to 31.12.2026 under category..... (A/B/C) in the area of our expertise, for which the required renewal fee was remitted and details are as follows.

Renewal fee Amount: Rs. ....

Mode of remittance .....(Cheque/DD/Fund Transfer)

(If Cheque/DD, No. .... dated .....) )

For fund transfer,

Date of fund transfer and reference no. :- .....

Thanking you,

Yours faithfully,

**Authorised Signatory**

**ANNEXURE -1**

**FORMAT FOR THE BIDDERS INFORMATION**

1.	Name of the bidder			
2.	Empanelment Registration number			
3.	Registered Category as per empanelment certificate			
4.	Registered class as per empanelment certificate	<b>A</b>	<b>B</b>	<b>C</b>
5.	Date of expiry of registration			
6.	Address of the Bidder			
7.	Name & Designation of the contact person with whom all correspondence shall be made.			
8.	Mobile Number of the contact person			
9.	Telephone No. (with STD Code) of the contact person			
10.	E-Mail of the contact person with whom all correspondence shall be made:			

**SIGNATURE, Name, Designation with Seal**

**ANNEXURE 2**

**Details of Successfully executed Projects with KEL during the preceding year**

<b>Sl. No.</b>	<b>Name of Project</b>	<b>District</b>	<b>Year and month of</b>		<b>Value (Rs in lakhs)</b>
			<b>Work order awarded</b>	<b>Completion</b>	

**Signature, name and designation of authorized signatory**

**Details of On Going Projects with KEL**

Sl. No.	Name of Projects	District	Year and month of		Value (Rs in lakhs)	% of work completed/ Remarks
			Work order awarded	Completion as per Work Order		

**Signature, name and designation of authorized signatory**